

Village of Ellenville
Board Meeting
Monday, June 13, 2016

The regular meeting was called to order with the Pledge of Allegiance by Mayor Kaplan at 6:00 p.m.

ROLL CALL

Mayor Jeffrey Kaplan	Present
Deputy Mayor Raymond Younger	Present
Trustee Efrain Lopez	Absent w/notice
Trustee Francisco Oliveras	Present
Trustee Patricia Steinhoff	Absent w/notice

ALSO PRESENT

Joseph P. Stoeckeler, Jr., Village Manager
Philip Mattracion, Chief of Police
Abigail Osgood, Village Attorney
Brian Schug, Code Enforcement Officer
Linda Polkoski, Village Treasurer
Noreen Dechon, Village Clerk

**APPROVAL OF
MINUTES
#061316**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to accept the minutes of June 13, 2016 as amended.
All in favor - Aye - motion carried

DISCUSSION

Mayor Kaplan requested that additional garbage receptacles be placed at the Berme Road Park as well as securing some of the posts at the playground. Additional items that need to be addressed are the crack in the tennis court, softball net, port-a-johns, water fountain needs to be repaired and set the timer for the lights.

Installment Agreement Software – Mayor Kaplan spoke about a software program purchased in the Village of Woodridge for their installment tax agreements. This software will automatically deduct payments and build into the 24 month payment schedule an amortization that will incorporate the penalties and interest. Attorney Osgood responded that

when she puts together a tax agreement she has an amortization schedule built into the agreement.

Helen Street Drainage – Manager Stoeckeler received two quotes for the drainage problems in the area.

Bikeville Event – Request was received to from Ellenville Public Library and Museum and UC Tourism to host a bike event throughout the Village and on Saturday, June 25 from 9:30am – Noon. Mayor Kaplan requested Chief Mattracion to reach out to them to discuss the logistics.

**MOTION TO APPROVE
REQUEST FOR BIKEVILLE
EVENT
#061316-2**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to grant approval to the EPLM and UC Tourism to host a Bikeville Event on Saturday, June 25, 2016 subject to the Chief of Police's approval and receiving a Certificate of Insurance.

All in favor - Aye - motion carried

**PETITIONERS &
CORRESPONDENCE**

KAS Engineering – This correspondence will be discussed at the next meeting.

Christ Lutheran Church – Request permission to hold a yard sale on their property on July 22 & 23, 2016.

Deborah Vanearden, Phyliss Drive, was before the board tonight to discuss the Village taxes and how it relates to the assessed value. Also Ms. Vanearden spoke about the heroin epidemic in and around our area.

John Clark – Clark's Farmers Market – produced a Certificate of Insurance and Articles of Incorporation for the Farmers Market. The Market will begin this Sunday, June 19th and run through October.

POLICE DEPARTMENT

Chief Mattracion reported that his department has been very busy, discussed the foot patrol taking place in the downtown area and has been meeting with representatives of the 4th of July committee.

MANAGER'S REPORT

Manager Stoeckeler updated the board on the following items:

- Community Development Block Grant
- Park Street Sidewalks
- Grant Updates
- Safe Routes to School
- School Pool
- Emergency Shelter
- Carnation Avenue
- Creation of Municipal Bookkeeper Position
- Well development
- O&W Rail Trail
- Fallsview well site
- Patterns for Progress
- Parks & Recreation Commission

**CREATION OF
MUNICIPAL BOOKKEEPER
#061316-3**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to create a civil service position of full time bookkeeper.
All in favor - Aye - motion carried

**APPOINTMENT OF
TEMPORARY MECHANIC
#061316-4**

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to appoint Harrison Smith as Temporary Mechanic in the street department effective June 15, 2016.
All in favor - Aye - motion carried

ATTORNEY'S REPORT

Attorney Osgood presented to the board a new lease for the parking lot at 130 Canal Street with a 5% increase and requested the board's approval.

Ms. Osgood also reviewed with board members legislation terminating the Village as an assessment unit.

Ms. Osgood spoke about the creation of a joint Parks/Recreation Commission and requested the board to schedule a Public Hearing.

BUILDING DEPARTMENT

Mr. Schug reported that he has been contacted by UC 911 to establish a new address to any properties in the Village that have a ½ number.

Mr. Schug presented materials from other municipalities in reference to Abandoned Properties. Mayor Kaplan requested that this be discussed with Glen Gildaly, Barton & Loguidice, to inquire about any grants that may be available to establish a registry for these properties.

FEMA – Flood Insurance Maps have been recently completed with a revision to the Countywide Flood maps. Very little revisions have been made in the Village.

Building Codes – Mr. Schug spoke about how New York State will now be using the Federal Building codes.

Fire Code Inspector – Due to a change in personnel in the Building Department, it was requested that Kenneth Bovo be approved to work 25 hours per week retroactive to May 15, 2016.

AUTHORIZATION FOR KENNETH BOVO TO WORK 25 HOURS #061316-5

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger to authorize Kenneth Bovo to work 25 hours per week retroactive to May 15, 2016.

All in favor - Aye - motion carried

RESOLUTIONS

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to authorize the building permit fee (\$400) be waived for the installation of a handicap ramp at the Hunt Memorial Building.

All in favor - Aye - motion carried

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger authorizing the Village Manager to sign a one year lease with the Estate of Rivan Krieger for the use of a parking lot on Canal Street at a yearly rate of \$4,095.

All in favor - Aye - motion carried

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger reaffirming the expenditure of \$1,300.00 to Ben Veltidi for 70 yards of play cushion mulch upon recommendation of the Street Department Foreman.

All in favor - Aye - motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing the expenditure of \$2,057.40 to Schmidt's for materials for the Carnation Avenue flushing hydrant upon recommendation of the Water Department Foreman.

All in favor - Aye - motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras reaffirming the expenditure of \$5,785.00 for the installation of a new water main on Carnation Avenue to H. Osterhoudt Excavating, Inc. upon recommendation of the Water Department Foreman.

All in favor - Aye - motion carried

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger authorizing the expenditure of \$7,443.00 to H. Osterhoudt Excavating, Inc. for the proposed drainage improvements on Helen Street upon recommendation of the Village Manager.

All in favor - Aye - motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing the appointment of KC Engineering, Circleville, NY, as lead engineer for the Emergency Shelter project (NY Rising) upon recommendation of David Bennett, Senior Grants Manager.

All in favor - Aye - motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing the Village Manager to enter into an agreement with Hudson Hills Contracting, LLC in the amount \$157,378.00 for the Safe Routes to School Sidewalk Project upon recommendation of HVEA Engineering.

All in favor - Aye - motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras reaffirming the emergency purchase of an Aeration System for Kushner

Pond to Aeration Supply, Inc. in the amount of \$3,003.43 upon recommendation of the Village Manger. This purchase will be forwarded to the property owner.

All in favor - Aye - motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing the Village Manager to go out to bid for the construction of sidewalks on Park Street upon recommendation of the Village Engineers.

All in favor - Aye - motion carried

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger reaffirming the emergency expenditure to Hornbeck's Plumbing & Heating in the amount of \$1,252.00 for work done at the Sewer Plant upon recommendation of the Sewer Department Foreman.

All in favor - Aye - motion carried

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger reaffirming the emergency expenditure to Hornbeck's Plumbing & Heating in the amount of \$2,240.86.00 for work done at the Government Center upon recommendation of the Building Inspector.

All in favor - Aye - motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing Change Order #3 to Wittcon, Inc. in the amount of \$1,600.00 in reference to the Fallsview Well Site and Booster Station Improvements-Contract 4A-General Construction upon recommendation of the Village Engineers.

All in favor - Aye - motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras approving the expenditure of \$2,413.00 to Woodard and Curran for online access for sewer plant upon recommendation of the Sewer Department Foreman.

All in favor - Aye - motion carried

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger authorizing the Mayor to set a public hearing on June 27th at 6:15 p.m. to create a Local Law to establish a Village of Ellenville Parks and Recreation Commission.

All in favor - Aye - motion carried

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger authorizing the Mayor to set a public hearing on July 25th at 6:15 p.m. to discuss new legislation to the Village Code in reference to the Joint Historic Preservation Commission.

All in favor - Aye - motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing the Christ Lutheran Church to hold an indoor/outdoor yard sale at 105 Center Street on July 22nd and July 23rd, 2016.

All in favor - Aye - motion carried

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras authorizing the expenditure to Kut Kwick Corporation in the amount of \$1,122.88 for a traction lug tire for the Flood Control mower upon recommendation of the Street Department Foreman and Flood Control.

All in favor - Aye - motion carried

Motion by Trustee Oliveras, seconded by Deputy Mayor Younger to award the Engineering and Administrative Services for the Sanitary Sewer System Improvement Project to Barton & Loguidice in the amount of \$87,000.00

All in favor - Aye - motion carried

ADJOURN

Motion by Deputy Mayor Younger, seconded by Trustee Oliveras to adjourn the meeting at 7:20 p.m.

All in favor - Aye - motion carried

Respectfully submitted,

Noreen Dechon

Village Clerk